

Typed: October 28th, 2020

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Wednesday, September 30th, 2020 at 6:30pm at the Township's Municipal Building, Duncott, PA.

Present at the meeting were: Mike Sorokach, Joe & Joyce Cutler, Chris Ternowchek, Gene Nagele, Barb Pielacha, Ann Marie Studlack, and Antoinette Purcell.

Brenda Helt calls the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers:

Brenda Helt – present.

David W. Califf - present.

Elvin E. Brennan Jr. - present.

Other attendance/attendees:

Evelyn J. Bergan, Secretary – present.

Donald G. Karpowich, Solicitor – present.

Michael P. Combs, Officer in Charge, CTPD – present.

Chairperson Helt states that the minutes from the August 2020 Supervisor's Meeting minutes have been placed at each seat. Helt makes a motion to dispense the reading of the minutes and to accept them as they are printed if there are no corrections or omissions. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Helt opens the public hearings -

The Solicitor explains the amendment to the Zoning Ordinance - which is the Short Term Rental Ordinance; he states that it has been properly advised; there have been no Planning Commission comments relating to this Ordinance. He asks if there are any questions. Hearing none, he asks for a motion to close this hearing. Helt makes the motion. Califf seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

The Solicitor explains the second ordinance being considered for adoption this evening which is the Ordinance providing for towing and impounding of motor vehicles in certain instances – to be enforced by the Cass Township Police Department – and it has been advertised at the request of the police department; he asks if there are any questions. Hearing none, he asks for a motion to close the record. Brennan makes the motion. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

The Solicitor asks for a motion to approve the Short Term Rental Ordinance. Helt makes the motion. Califf seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

The Solicitor asks for a motion to approve the code ordinance relating to the towing and impounding of motor vehicles. Califf makes the motion. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

The Solicitor states that both Ordinances have been adopted. Helt makes a motion to close the public hearings. Califf seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Helt opens the meeting for public comment.

Mike Sorokach, Owl Road – states that there are potholes marked on Owl Road for some time; he asked Road Master Brennan when they will be fixed. Brennan states that the road crew will take care of them before winter.

Chris Ternowchek, Flag Lane – states that since a fence will be going up for the recycling center, she feels that a compost site can now be created for the residents. Califf states that the Board will be holding off on installing fence due to cost. In addition, the public would not be accessible to the police department 24 hours a day for emergency services. Chris asks about cameras. Helt states that there will be cameras installed. This discussion continues. Califf states that it would be nice to have a compost site and the Board will look into it. Chris asks about police. Helt states that the Board did hire more officers, but one will be resigning because he got full-time employment so we will hire one part-time officer to replace the one that is leaving. OIC Combs explains the October schedule/coverage and states that things are starting to slowly turn around and there is coverage every day. This leads to a discussion about police running speed enforcement on the State and Township Roads.

Joyce Cutler, Oak Lane – asks Chairperson Helt if there is an update on the cable. Helt states that she received a phone call yesterday about it and we are moving forward. Joyce states that it was in the paper that Foster Township is getting a new provider; but she did not know the name of the company. Joyce states that J.B. Cable has been so bad the past (2) months that she has been calling Tom O'Brien but he doesn't even has the courtesy to return her calls; she states that the residents pay \$85.00 a month and the cable is horrible. Helt states that hopefully we will have some good news soon.

Antoinette Purcell, High Road – states that there was a sign down again on High Road; it's not down completely, but it's bent and has been down for weeks. Helt states that the road crew will check it out.

Barb Pielacha, Forest Lane – asks if there is an update on the Yurkonis property on Tunnel Road. The Solicitor states that we are waiting for the title search to come back. Once we get that back, we will have additional information and be able to file the action in court. He went on to explain why a title search takes so much time for completion. He believes we will have an answer by next meeting.

Hearing nothing further, Helt closes the public discussion and moves on to the agenda items.

Tax Deferral for Employees - Helt explains that the employees do not wish to defer their payroll tax deductions; the Board is in agreement. Helt makes the motion. Califf seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Trick-or-Treat Night – Helt explains that the Board has discussed this issue as it relates to COVID-19 and they are in agreement that it's a decision that should be made by the residents of the Township - so the Board has decided to set the date – which is Saturday, October 31st – 6pm to 8pm. Helt makes a motion. Califf seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Resignation – Chief of Police - Helt states that the Board received a resignation letter from Richard Clink; he has resigned as Chief of Police from CTPD. Helt makes a motion to accept the resignation. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer's Reports: Helt states that the public summary and the list of transactions for the month of August 2020 have been placed at each seat; she calls for a motion to accept the report as printed and to pay all outstanding bills that can be paid at this time. Brennan makes the motion. Califf seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Planning Commission / Engineer's Report – Dave Walasavage is here this evening for the bid packet opening for this year's road projects.

Police Report: OIC Combs reads the report. He also requests the hiring of Michael Bucek as a part-time police officer for CTPD. Califf makes the motion. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote. Reports are on file in the Police Department for review upon request.

Road Foreman's Report: Helt states that the report is placed at each seat and makes a motion to accept it as printed. Califf seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Bid Opening – 2020 Road Project – Helt explains that bids will be opened this evening for paving part of Schaeffer's Hill Road and the access road and the parking lot at the municipal

building. Dave Walasavage of ARRO Consulting, Inc. reads the bid amounts as they are opened. The Solicitor instructs the Board to take action to award the bid to the lowest bidder (H&K Group, Inc.) contingent upon Solicitor and Engineer review. Helt makes the motion to award the bid to H&K Group, Inc. contingent upon Solicitor and Engineer's review. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote. (The bid sheet/results for this project is available upon request).

Bid Opening – Roof Repair – Municipal Building: Helt states that (2) bids were received from: Scott & Keith Purcell Contracting: \$21,000 – and - E&S Rubber Roofing, Inc.: \$19,200. Elvin Brennan states that calls were made by Matt Harris requesting (2) additional proposals/bids from Hahner Brothers and Becker Brothers, but no other bids were received; calls were not even returned. The Solicitor states that typically (3) bids are needed but since only (2) contractors responded – and the fact that we have water leaking into the building – he feels it would be need to be considered an emergency exception to get the repairs done before the frost; he adds that we are running out of time. The Board members agree. Helt makes a motion to award this bid to E&S Rubber Roofing, Inc. Califf seconds. Motion passed. Roll Call: Unanimous Favorable Vote. The Solicitor states that if E&S Roofing cannot do it right away (as an emergency repair) then the Board should try to reach out for a 3rd bid and then we will have (3) bids for the file – if the 3rd would be a lower bid – the Board can make a motion tonight to accept it as a contingency so they don't need to have another meeting to approve it. Helt makes the motion as per the Solicitor's recommendation. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Correspondence – Helt states that there will be free flu shots given tomorrow (October 1st, 2020) in Minersville at the Good Will Ambulance – 25 North Street – 9am-2pm.

Old / New Business: Nothing.

Motion to Adjourn: With no further business, Chairperson Helt makes a motion to adjourn. Brennan seconds. Motion passed. Meeting adjourned.

ATTEST: Brenda M. Helt, Chairperson
TIME MEETING ENDED: 7:07pm

ATTEST: Elvin E. Brennan Jr., Vice-Chairperson
TIME MEETING ENDED: 7:07pm