



Cass Township Board of Supervisors
1209 Valley Road, Pottsville, PA 17901
Telephone: 570.544.5370
Fax: 570.544.3158
www.casstownship.org
E-mail: supervisors@casstownship.org

Typed: January 14th, 2025

Due to no quorum on Monday, January 6th, 2025, the Reorganization Meeting of the Board of Supervisors of Cass Township was held on Thursday, January 9th, 2025 at 7:00pm at the Township's Municipal Building, Duncott, PA.

Present at the meeting were: Mike Kulpcavage, Frank Angelo, and Antoinette Purcell.

Vice Chairperson Sorokach calls the meeting to order.

All recite the Pledge of Alliance to the Flag.

Roll Call of Officers:

Elvin E. Brennan Jr. – present.

Brenda M. Helt – absent.

Michael Sorokach III – present.

Other attendance/attendees:

Evelyn J. Bergan, Secretary – present.

Sorokach calls for a discussion from the audience.

Hearing no questions or comments, he moves on to the items on the agenda.

Election of Officers – 2025:

Chairperson – Brennan made a motion to nominate Mike Sorokach. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.

Vice Chairperson – Sorokach made a motion to nominate Elvin Brennan. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer – Sorokach made a motion to re-appoint Evelyn Bergan. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Assistant Treasurer – Sorokach made a motion to abolish this position. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Road Master – Brennan made a motion to nominate Mike Sorokach. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.

Assistant Road Master – Sorokach made a motion to nominate Elvin Brennan. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Chairperson/Roadmaster
MICHAEL SOROKACH III

Vice Chairperson/Assistant Roadmaster
ELVIN E. BRENNAN JR.

Supervisor
BRENDA M. HELT

Manager/Secretary-Treasurer
EVELYN J. BERGAN



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Secretary – Sorokach made a motion to re-appoint Evelyn Bergan. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Assistant Secretary – Sorokach made a motion to abolish this position. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Appointments & Retentions:

Township Manager – Sorokach made a motion to retain Evelyn Bergan. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Zoning Hearing Board Member – Sorokach made a motion to re-appoint Joseph Bickleman to another (3) year term. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Appeals Board Member(s) – Sorokach made a motion to re-appoint John Kellman and Mike Machita – both to a (3) year term. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Planning Commission Member – Sorokach made a motion to re-appoint Robert Ryan to another (5) year term. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Conrad Seigel Actuarial Firm – Sorokach made a motion to retain the firm to maintain the police pension plan (Gloria Harley). Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Northeast Financial Group – Sorokach made a motion to retain NEFG as administrator of the police pension fund (Gloria Harley). Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Chief Administrative Officer of the Police Pension Plan – Sorokach made a motion to retain Evelyn Bergan as Chief Administrative Office for the Police Pension Plan (Gloria Harley). Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Chief Administrative Officer of the Non-Uniformed Pension Plan – Sorokach made a motion to retain Evelyn Bergan as Chief Administrative Officer for the Non-Uniformed Pension Plan (Full-time Township Employees). Seconded by Brennan. Roll Call: Unanimous Favorable Vote.

Commercial & Residential UCC/Building Code Official/Inspector & Plan Review – Sorokach made a motion to retain BIU of PA, Inc. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Zoning Officer – Sorokach made a motion to re-appoint Benesch. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.



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Alternate Zoning Officer – Sorokach made a motion to re-appoint Nick Hazlett of Hazlett Municipal Services with a monthly compensation of \$250.00 per month. Seconded by Brennan. Motion passed.
Roll Call: Unanimous Favorable Vote.

Code Enforcement Officer – Sorokach made a motion to re-appoint Nick Hazlett of Hazlett Municipal Services with a monthly compensation of \$600.00 per month. Seconded by Brennan. Motion passed.
Roll Call: Unanimous Favorable Vote.

Sewage Enforcement Officer – Sorokach made a motion to re-appoint David Popiak. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Alternate Sewage Enforcement Officer – Sorokach made a motion to re-appoint Wayne Bowen. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Main Depository of Funds – Sorokach made a motion to retain Mid Penn Bank as the Townships only depository of funds. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Solicitor – Sorokach made a motion to retain Attorney Mark Semanchick at a rate of \$100.00 per hour. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Solicitor Special Counsel – Sorokach made a motion to leave this item open. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Zoning Hearing Board Solicitor – Sorokach made a motion to retain Shane Hobbs. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Township Consulting Engineer – Sorokach made a motion to retain Benesch. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Open Records Officer – Sorokach made a motion to retain Evelyn Bergan. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Alternate Open Records Officer – Brennan made a motion to re-appoint Mike Sorokach. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.

Emergency Management Coordinator (EMC) – Sorokach made a motion to retain John Kellman. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Schuylkill County Tax Collection Committee Voting Delegate – Brennan made a motion to re-appoint Mike Sorokach. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.



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Alternate STCC Voting Delegate – Sorokach made a motion to re-appoint Brittany Doyle (Manager – Minersville Area School District). Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer's Bond – Sorokach made a motion to maintain the bond amount at \$300,000. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Vacancy Board Member – Sorokach made a motion to leave this item open. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Deputy Tax Collector – Sorokach made a motion to leave this item open. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Employee Compensation:

Full-Time Employee Compensation – Sorokach made a motion to increase the Township's (3) full-time employee pay rates by 5%. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer's Stipend – Sorokach made a motion to set the Treasurer's stipend at \$75.00 per pay. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Miscellaneous:

Petty Cash Fund – Sorokach made a motion to maintain the fund at \$200.00. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Sub-Contractor Plowing Rates – Sorokach made a motion to maintain the rate of contractors using their own trucks at \$100 per hour – and - \$17.00 per hour for those drivers using Township owned trucks. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Fire Company Grant Allocations – Sorokach made a motion for each of the (3) Township fire companies to receive \$3,000. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Authorize Signature Cards for Mid Penn Bank – Sorokach made a motion to authorize Evelyn and all three Supervisors. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Old/New Business:

Chairperson/Roadmaster
MICHAEL SOROKACH III

Vice Chairperson/Assistant Roadmaster
ELVIN E. BRENNAN JR.

Supervisor
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Advertise Meetings – Sorokach made a motion to advertise all meeting dates for the year 2025 – which includes the Board of Supervisor’s regular monthly meetings (dates/time); the Board of Supervisors Reorganization meeting (date/time) for 2026; the Board of Auditors Reorganization meeting (date/time) for 2026; Planning Commission and Zoning Hearing Board meetings. *Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.*

Additional Meetings/Seminars – Sorokach made a motion for Board Members and Staff to attend any additional meetings & seminars they wish to attend. *Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.*

IT Services – Sorokach made a motion to retain Jim Bova of NerdyIT. *Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.*

Website Management – Sorokach made a motion to retain Chris Michaels. *Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.*

Auditors – Sorokach states that as advertised, the Auditor’s Reorganization Meeting will be held directly following this meeting. Township Auditors are: Antoinette Purcell (elected) and Frank Angelo (appointed). Sorokach made the motion. *Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.*

Adjournment – Sorokach made a motion to adjourn. *Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.*

Meeting Adjourned.

Time: 7:13pm.

ATTEST: Michael Sorokach III, Chairperson
TIME ADJOURNED: 7:13PM

SEAL:

ATTEST: Elvin E. Brennan Jr., Vice-Chairperson
TIME ADJOURNED: 7:13PM

Chairperson/Roadmaster
MICHAEL SOROKACH III

Vice Chairperson/Assistant Roadmaster
ELVIN E. BRENNAN JR.

Supervisor
BRENDA M. HELT

Manager/Secretary-Treasurer
EVELYN J. BERGAN